



Alpha Rho Alumni Chapter
Board of Directors Meeting Minutes
12/12/2018

Call specifics: 304-362-8484 and <http://www.uberconference.com/wvupikapp>

Call to Order: The regular meeting of the Board of Directors, Alpha Rho Alumni Chapter on Wednesday, December 12, 2018 was suspended and instead replaced with a dedicated call/meeting to discuss the 40th Anniversary and Rechartering Banquet Weekend. The meeting convened at 6:02 PM EST with President and Chief Executive Officer, Tom Begley presiding. Recording of minutes was taken by John George, Secretary.

Members of the Board in attendance:

- Patrick Farley, AP 67 - Historian
- Jason Hyett, AP 466 - Vice President - Chief Information Officer
- John George, AP 385 - Secretary - Chief Communications Officer
- Patrick Folio, AP 147 - Treasurer - Chief Financial Officer
- Tom Begley, AP 284 - President & Chief Executive Officer

Others in attendance:

- James Maloney, Assistant Executive Director of New Chapter Development
- Chris Huffman, Director of New Chapter Development

Not in attendance:

- Bob Laughner, AP 68 - Regional Leader for Pittsburgh, PA
- Anthony Graley, AP 359 - Regional Leader for Charleston, WV
- Ken Berko, AP 367 - Regional Leader for the Carolinas
- Jordan Feathers, AP 438 - Vice President - Chief Risk Officer
- Craig Winkelmann, AP 69 - Vice President - Fundraising
- Erik Baldwin, AP 412 VP- Chief Operating Officer
- Matt Loffa, AP 628 - Executive Vice President
- Allyson Cannon, Chapter Advisor, Alpha Rho Council of Advisors
- Noah Irving, Archon Elect, Alpha Rho Associate Chapter

Patrick Farley shared a spreadsheet in advance of the meeting as well as via the Uberconference display detailing the weekend schedule.

- On Friday, there will be three Ritual of Initiation (ROI) locations beginning at 3:30pm followed by a Brothers Reception that evening. Patrick inquired about moving up the Friday ROI, but James Maloney indicated that class schedules and travel time from the ROI teams need to be considered. Ideally the first student would begin at around 6:00pm.
- James & Chris have also added that Jeremy Galvin, National President will be attending and will be present for the Oral Examination that is for the whole chapter prior to initiation.
- After additional discussion, Chris and James feel that if we start at 5:00pm we should be done by 10:00pm with two at a time as long as we are efficient.

- Jeremy Galvin will also be presiding over part two the next day for an ROI debrief at the hotel ballroom. James asked when we have access to the three locations, and Patrick indicated that we will have access most of the day to set-up. Tom mentioned that we can assist on Thursday night and/or Friday morning with set-up. We have settled on Friday morning at 9:00am.
- James added that Jeremy Galvin will expect the student chapter to have their items complete and ready to go prior to the oral exams. Current Archon Noah Irving received a letter of those necessary items to complete/arrange. Tom made it known that they will be ready.
- The ritual equipment will be coming separately and we will need to look into a nice chest to store the equipment. James will be looking into the cost of the equipment, but some of the \$2,000 Chartering fee is setup to cover some of those costs.
- Patrick expressed that we have a hard stop at 225 seats for the banquet. We need to look at how many new initiates and guests can be accommodated?
- Currently we have seats held for 80 brothers, 20 for guests, 30 parents as well as National Fraternity and University executives.
- James/Chris asked if we could ask Noah if he has any other influential student leaders that they would like to be present. The student chapter would need to budget for those guests.
- Banquet Requirements from the National Office
 - Welcome from the National Fraternity with Jeremy Galvin as keynote
 - Presentation of the Charter
 - Address from current Archon, Noah Irving as well as Kienan Battan
- We also want to be sure to show appreciation to the 1978 Rechartering Brothers
 - We desire to bridge the old with the new and will incorporated some unique presentations/awards
- Tom added that after the debrief on Saturday is complete, we will go into the annual APAC Board Meeting (expecting it to happen around 12pm)
 - Will need some snacks available and Chris/James will coach Noah on having the student chapter provide something
- Order of Initiation
 - Tom would like Kienan to be the first followed by Noah, then the two seniors and executive officers then class standing. We will provide some options to the student chapter to decide on their preference for the order.
- Another call will be scheduled at the end of January to gather a status update on the weekend.
- Tom asked that the National Office attendees register for the event and hotel to help with planning. Three staff members and Jeremy will be added. Unfortunately, Mark Timmes won't be available to travel. Also trying to get Parker and Connor to attend.
- James/Chris will be reaching out to Noah and getting the written documentation for petition to recharter by the student chapter. Tom asked them to loop in Ally as she has a calendar prepared for them. It will also be important to have a great spring associate member class.

Old Business:

Future Undergraduate & Other Important Items (pinned and tabled for future consideration)

- None

New Business:

- None

Open Floor for Members In good Standing (I) - Open to all Members wishing to discuss any topic:

Scheduling Next Conference Call

- Wednesday, January 16th at 6:00 PM EST

Adjournment: Meeting ended at 7:00pm.